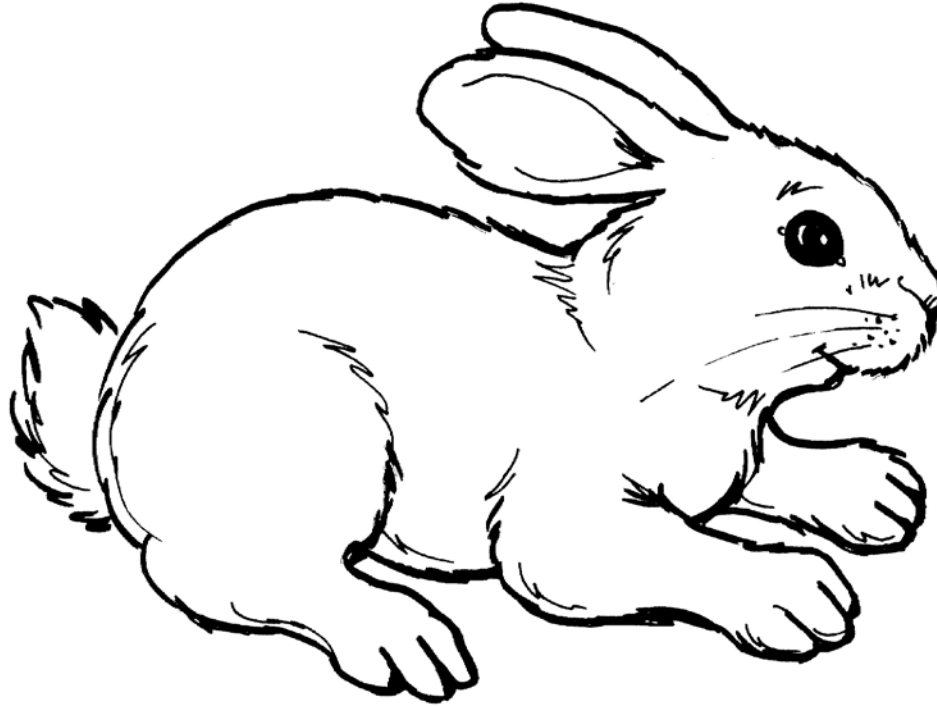# South Carolina 4-H/FFA Rabbit Project Annual Report

The South Carolina 4-H/FFA Rabbit Project: Annual Report is a book of records to be added to your Rabbit Project Notebook each year. This report documents the following information about your rabbit project:

1. Project goals
2. Rabbit inventory
3. Breeding & kindling records
4. Rabbit treatment form
5. Activities and events
6. Show record
7. Project financial records

By signing below we certify that: I (the Participant) personally kept records on and completed this record book for this project; I (the Agent or Ag Teacher) confirm that the Participant is a current member, in good standing, of 4-H or FFA; and I (the parent or guardian) helped my child only as needed to complete this record book and the tasks associated with this project.

_____   _____
4-H or FFA Participant   Date   Agent Signature (4-H only)   Date

_____   _____
Parent or Guardian   Date   Teacher Signature (FFA only)   Date

Annual Report Guidelines

❖ Read through this book as soon as you get home. Early on you want to become familiar with the information you will be recording and the activities in which you will be participating.

❖ Complete essential information when you first start your project, such as the cover page, the project goals page, and the animal identification page.

❖ Discuss this Annual Report with a parent, 4-H leader, or agriculture teacher. Make sure to ask lots of questions so you fully understand what you are expected to do in each section of this Report.

❖ Keep your records current! It is best if you keep receipts and record everything as soon as it occurs so you don't forget to list something.

❖ Write clearly and legibly. Use only one color ink. Neatness counts!

❖ Understand what each section is asking for before you begin to record information. Read ALL instructions and ASK if you do not understand something!

❖ If you are having problems, you may consult other members of the club, your club leader, your parents, or your mentor, but **all work must be completed by you**, not someone else. This book is to help you learn about rabbits and keeping records.

❖ Complete all sections as much as possible with essential information.

❖ Do your own work, but ask your 4-H leader, Extension Agent, parents, or mentor for help when you do not understand something.

❖ Don't wait until the end of your project to fill out your Annual Report. Work on it continuously throughout the project.

Goal Setting Examples

Below are some **examples** of goals you might want to set for yourself. You can use some listed below or you can **create your own**.

<u>Beginner Skills (1-2 years in the project)</u>
What do I hope to learn?
      What are ethics and how do they apply to animal projects
      How to identify at least four breeds of rabbits and their characteristics
      How to identify at least 30 parts of a rabbit
      Common health problems a rabbit may have
What new activities do I want to try?
      Make my own rabbit toys or exercise equipment
      Rabbit showmanship techniques
      Training a rabbit for hopping
      Showing a rabbit

<u>Intermediate Skills (3-4 years in the project)</u>
What do I hope to learn?
      How to make ethical decisions
      How to read a feed tag
      How to identify and classify all 48 rabbit breeds
      How to judge a class of rabbits according to the Standard of Perfection
What new activities do I want to try?
      Raising a rabbit for a new purpose – fiber, hopping, meat, or show
      Building a rabbit hopping course
      Administering medication to rabbits
      Selecting new breeding stock and being able to demonstrate how they will help my herd

<u>Advanced Skills (5 or more years in the project)</u>
What do I hope to learn?
      How to market my rabbits for pets, show, meat, or fiber
      How to correctly palpate rabbits to determine pregnancy
      How to teach others about raising rabbits through writing, displays, or presentations
      How to mentor younger individuals or first time rabbit owners in caring for their rabbit
What new activities do I want to try?
      Serve in leadership role in my club or chapter
      Participate in a national level rabbit competition
      Becoming an ARBA rabbit registrar
      Work at a rabbit show/hopping competition

Personal Goals for the Project

Take a few minutes at the beginning of your project to think about why you chose this project and what you want to accomplish by the end of it. Read and answer each question keeping that thought in mind. At the end of the project, answer the last question by explaining whether or not you met your goals and describe what you did or could have done differently to achieve those goals. *Some examples of goals are listed on the previous page.* You can use bullet points and brief statements here.

What do I want to learn this year in regards to my project?

What will help me achieve this goal?

What new activities, relating to rabbits, do I want to try?

What do I plan on doing so that I can reach this goal?

Did I achieve my goals? What helped me or what could I have done differently?

Animal Identification

When you see your best friend at school how do you recognize him/her? Is it his/her hair color? How about his/her height? Could it be his/her facial expression? Well, it's probably all of these features plus many more. These identifying features, also called characteristics, are what we use to recognize people and things. You should take note, any time you acquire a new animal, of any unique characteristics your rabbit has so you can identify him/her. This is the first part of effective animal record keeping. Being able to identify individual animals allows you to track that specific animal's production and performance records.

Fill out the following information about your project rabbit(s), as soon as possible, and include a copy of any pedigree(s) after this page (if applicable).

Name	Tattoo	Breed	Date of Birth	Variety/Color	Sex	Unique Characteristics	Breeder's Information

Breeding and Kindling Record

Breeding is not a requirement of the SC 4-H/FFA Rabbit Project, however, many project members choose to include breeding at some point in their project. If you have chosen to breed your animals, use this form below to document the animals bred and their offspring.
**NOTE: This form will not apply if you do not choose to breed your animal(s). **

Name & # of Doe	Name & # of Buck	Date Bred	Date Kindled	Total # in Litter	Surviving Kits		Date Weaned
					Bucks	Does	

You can add additional BREEDING & KINDLING RECORD pages here.

Treatment Form

NOTE: This form will not apply if you do not have to provide treatment to your rabbit(s).

Suggestions for Proper Injection of Animal Drugs

Read and follow all label instructions when administering animal drugs. Properly restrain the animal before giving an injection. Give injections according to label instructions. Subcutaneous (SQ) means under the skin; intramuscular (IM) means in the muscles; intravenous (IV) means into the blood. (These are some routes of administration.) **It is highly recommended that only a licensed veterinarian or other trained personnel give IV injections.** When the label directions permit, give injections under the skin so that the muscle tissue is not injured. Use sterilized needles and syringes. Keep the bottle cap clean. Do not transfer needles back and forth from animal to bottle. Doing so may transfer bacteria from the animal's skin into the bottle.

Rabbit	Date	Weight	Condition Being Treated	Treatment Given (medication dispensed, amount and route of administration)	Person Who Gave the Treatment	Results

What is one thing you learned from the above experience?

You can add additional TREATMENT pages here.

Activities and Events

Meeting new people and learning new things is an important goal of the South Carolina Rabbit Project. By participating in various activities and events you will learn many new things and meet lots of new people. Both can serve as valuable resources throughout this project and in other aspects of your life.

There are many ways to find activities to attend. Read newsletters, talk to your Extension Agent, visit with your club leader or teacher, look in the local newspapers or magazines, or talk to people who are involved with the rabbit industry. You will want to include activities which are related to your rabbit project and 4-H/FFA. These can include club, county, state and national rabbit events, 4-H/FFA competitive events, meetings or clinics, workshops, or field trips. Do not list non-related activities such as school activities, church events, or sports team participation.

In the table below list activities and events you attended, and what you learned. It is best if you write it down shortly after the activity so you won't forget important details. Make sure to explain, so you can include the information later on in your project story, why you chose to participate in these events.

Name of Event/Activity	Date & Location	What I Learned
Example: Rabbit showmanship workshop	*2/24/2014 Clemson, SC*	*I learned how to groom and show a rabbit.*

You can add additional ACTIVITIES AND EVENTS pages here.

Show Record

You're going to spend a lot of time working with and grooming your rabbit(s). One great way to show off all that hard work and maybe earn some income is to compete in shows. These shows award money based on how you place in each class. This money is called Show Premiums. In contrast, some shows may charge a fee for you to compete. These Entry Fees would be considered an expense for your project. Document any shows you participate in with your rabbit(s) in the table below. Be sure to list any Entry Fees you have to pay or Show Premiums you win in the appropriate columns.

Show or Fair	Date	Entry Fees	Placing	Show Premiums
Total Show Entry Fees (enter in "Other Expenses):			**Total Premiums (enter in " Project Income"):**	

You can add additional SHOW RECORD pages here.

Project Expenses ⊖

When you participate in an animal project you will have project expenses which can include many things. Keeping accurate records of your expenses is important in order for you to determine your project profit or loss. This section is divided into four parts to help organize your expenses: equipment, feed, health and medical, and other. It is best if you keep receipts and record everything as soon as you purchase something so you don't forget to list an expense.

A. Health & Medical Expenses
Include any shots, dewormers, mite control, blood work, veterinary bills, medicines, or any other health care expenses related to raising your rabbit(s).

Date	Description (including quantities)	Total Cost
Total Health & Medical Expenses		

You can add additional HEALTH & MEDICAL EXPENSE pages here.

B. Feed Expenses

Be sure to include feed, hay, supplements, vitamins, minerals, or any other feed related expenses related to the cost of raising your rabbit(s).

Date	Description (including quantities)	Total Cost
	Total Feed Expenses	

You can add additional FEED EXPENSE pages here.

C. Equipment Expenses

List any cages, feed dishes, water bottles, cage accessories, shavings, travel cages, or any other equipment expenses related to raising your rabbit(s).

Date	Description (including quantities)	Total Cost
	Total Equipment Expenses	

You can add additional EQUIPMENT EXPENSE pages here.

D. Other Expenses

Be sure to include the cost of any rabbit purchases, show entry fees, or any other expenses that don't fit in the other categories that are related to raising your rabbit(s).

Date	Description (including quantities)	Total Cost
	Total Other Expenses	

Total Expenses

Total Health & Medical Expenses _____

Total Feed Expenses _____

Total Equipment Expenses _____

Total Other Expenses

Total Project Expenses

Project Income

If you earn money by winning Show Premiums, selling rabbits, or selling rabbit products (wool, equipment, meat, manure, worms, etc.) then you would list it below as Project Income. Document the date you made the sale, any details about the transaction (what was sold, to who, unit price, etc.) and the total amount you were given.

Date	Description	Total Income
	Total Income	

Project Profit or Loss

If you earned more money than you spent, then your project made a profit. If you spent more than you earned, then your project experienced a loss. To find out, you subtract your total expenses from your total income. **Do not worry if your project did not make money!** This project is about learning and having fun. This section is to illustrate that most activities have costs and how to calculate a profit or loss.

Determine your project profit or loss below.

Total Income _____

Total Expenses _____

Profit or Loss (Total Income – Total Expenses) _____